

*we had to make arrangements
for non-profit
incorporation
at some point*

SASHR CONSTITUTION

Article I - Name

- A. The organization shall be known as Society for American Soccer History and Research, Inc., and shall hereinafter be referred to as the Society.

Article II - Objectives

- A. To foster the study of soccer as a significant American social and athletic institution.
- B. To establish an accurate historical account of soccer through the years.
- C. To facilitate the dissemination of soccer research information.
- D. To cooperate in safeguarding propriety interests of individual research efforts of members of the Society.

Article III - Membership

- A. Membership shall be open to those who have an interest in soccer research, statistics, or history.
- B. Members shall be accorded all privileges to which membership shall normally entitle them, including bulletins, annual publications, and any other benefits the Society shall obtain or provide.
- C. Any member who fails to abide by the objectives or any other provision of the constitution shall be subject to expulsion by action of the executive board or by a majority of those voting at the annual meeting. Members shall receive thirty days advance notice of such planned action.

Article IV - Finances

- A. Dues shall be determined at the annual meeting. Date of payment shall be stated in the by-laws. The amount of postal surcharge for non-United States members shall be set by the Executive Board.
- B. All monies received by the Society shall go directly into the Society's treasury and shall be used to defray the cost of the annual publications, bulletins, membership directory, and other expenses of the Society that are approved by the Executive Board.

Article V - Officers and Committees

- A. The officers shall include a president, a vice-president, a secretary, and a treasurer.
- B. Election of officers shall be by a plurality of votes cast by mail ballot. A tie vote will be decided by a plurality of those voting at the annual meeting. Officers shall take office at the conclusion of the annual meeting.
- C. An executive director may be appointed by the Society's executive board under such terms and for such period of time as are mutually agreeable.
- D. In addition to the aforementioned officers there shall be four directors to provide functional continuity for the Society on administrative policy. These four members shall serve

- staggered terms, and shall be elected by a plurality of the votes cast by mail ballot.
- E. The officers and directors shall constitute the Society's executive board which shall be responsible for handling any business which cannot be transacted at the annual meeting.
 - F. Removal of officers and directors and the filling of vacancies shall be stated in the by-laws.
 - G. The president shall have the power to appoint all committees deemed necessary to the operation of the Society.

Article VI - By-Laws

- A. The Society may adopt by-laws to carry out the operations of the Society and these original by-laws shall be ratified by the affirmative vote of two-thirds of those eligible to vote. Further by-law changes may be made by a process set forth in the by-laws.

Article VII - Meetings

- A. There shall be an annual meeting, the date and site of which will be selected by the executive board.
- B. The membership shall receive a treasurer's report and reports from all committee, and conduct any other business which may come before it at the annual meeting.
- C. Members eligible to vote shall be those present at the annual meeting.

Article VIII - Amendments

- A. The Constitution and By-Laws may be amended by a two-thirds vote of the members voting by a 30-day mail ballot. Amendments may be proposed by the executive board of its own initiative, or on the petition of any 25 members addressed to the board. All such proposed amendments shall be presented by the board to the membership, with or without recommendation, at the time of election of officers and directors. Total Constitution/By-Law revision may be presented in a special mailing. At least 100 valid ballots must be returned to constitute a valid action.

Article IX - Parliamentary Procedures

- A. The proceeding of the Society's annual meeting and all executive board meetings shall be governed and conducted according to the latest edition of Robert's Rules of Order.

Article X - Dissolution

- A. If the Society should ever be compelled to dissolve, all obligations and liabilities shall be satisfied. The remaining assets, if any, shall be distributed in accordance with the Society's Articles of Incorporation as amended.

corporate files and records either directly or by supervisory authority at the discretion of the executive board.

D. Treasurer

1. Shall prepare or monitor the preparation of the Society's annual budget and the reporting of financial status against budget and submit recommendations regarding same to the executive board;
2. Shall prepare and submit expense reports regarding executive board meetings;
3. Shall be elected in odd-numbered years for a term of two years and may serve one additional consecutive term if re-elected;
4. Must have been a member of the Society for the preceding two years before being eligible for election to this office.

E. Executive Director

1. Shall be the Society's chief administrative officer;
2. Shall carry out the directives and policies of the executive board;
3. Shall supervise the Society's fiscal operations and submit quarterly and annual financial reports to the executive board;
4. Shall submit an annual budget and periodic lists of recommended projects to the executive board;
5. Shall work with the president for public relations;
6. Shall serve as editor of such publications as determined by the executive board;
7. Shall be a non-voting member of all standing committees and receive reports from all committees.

F. Directors

1. Must have been a member of the Society for at least the preceding four years before being eligible for election as director;
2. Shall serve a four year term;
3. Shall serve on the executive board.

G. Executive Board

1. Shall advise and direct the executive director;
2. Shall determine policies;
3. Shall approve all contracts and letters of agreement prior to signing;
4. Shall appoint the chairpersons of all standing and research committees except the Nominating Committee;
5. Shall meet at the annual meeting (and at least one other time between annual meetings);
6. May establish new research committees in accordance with the by-laws;
7. No member of the executive board may serve more than two successive full or partial terms in any elective position, or more than eight successive years;
8. All decisions of the executive board shall be made by majority votes except where specified otherwise in this document.

H. Vacancies

BY - LAWS

Article I - Membership

- A. One may become a member of the Society by payment of dues and by submitting a completed application form.
- B. The membership year shall begin on January 1 of the calendar year.
- C. A member's dues must be paid by April 1 to remain in good standing.

Article II - Officers and Functions

- A. President
 - 1. Shall preside over the annual meeting;
 - 2. Shall serve as chairman of the executive board;
 - 3. May establish *ad hoc* committees and appoint the chairperson;
 - 4. Shall carry out the directives of the membership and the executive board;
 - 5. Shall work with the executive director in public relations matters;
 - 6. Shall be elected in odd-numbered years for a term of two years and may serve one additional consecutive term if reelected;
 - 7. Must have been a member of the Society for the preceding four years before being eligible for election to this office;
 - 8. Shall be empowered to sign contracts and letters of agreement subject to prior approval of the executive board.
- B. Vice-President
 - 1. Shall assume all duties of the president in the absence of the president or in the event that the president is unable to accept or perform his or her responsibilities and duties;
 - 2. Shall be elected in even numbered years for a term of two years and may serve one additional consecutive term if re-elected;
 - 3. Must have been a member of the Society for the preceding four years before being eligible for election to this office.
- C. Secretary
 - 1. Shall take minutes at the annual meeting and at all executive board meetings and distribute same promptly to all executive board members;
 - 2. Shall be elected in even-numbered years for a term of two years and may serve one additional consecutive term if re-elected;
 - 3. Must have been a member of the Society for the preceding two years before being eligible for election to this office;
 - 4. Shall maintain and record all changes in and of the policy manual;
 - 5. Shall be responsible for the use and maintenance of

1. If a vacancy occurs on the executive board for any reason other than a recall by two-thirds vote at the Annual Business Meeting, the vacancy shall be filled by two-thirds vote of the remaining members of the board until next election, at which time the members shall elect a replacement for the unexpired term. If a vacancy is created by a two-thirds vote of recall at the Annual Business Meeting, the vacancy shall be filled by a majority vote at the Annual Business Meeting until the next election, at which time the members shall elect a replacement for the unexpired term. The replacement officers and/or directors may serve a successive term.

I. Removal of Officers

1. An officer or director for reasons of cause (such as medical incapacity or gross improprieties) may be judged by the Executive board unsuitable for service to the Society. The Executive Board by unanimous vote (excluding the officer in dispute, who may not cast a vote) may remove an elected officer or director from service. Officers and directors also may be removed by two-thirds vote of the membership at the Annual Business Meeting. The Board shall notify the officer or director in question 30 days prior to the meeting and shall provide for a reasonable opportunity for defense. The vacancy created by the removal of an officer or director shall be filled according to Section 2.h.1 of these by-laws.

Article 3 - Quorums

- A. Fifty(50) members shall constitute a quorum for an annual business meeting.
- B. A majority of the executive board membership shall constitute a quorum for an executive board meeting.

Article 4 - Committees

A. Nominating Committee

1. Shall consist of three members as follows: The president shall appoint the chairperson and the executive board shall appoint two members;
2. All members must have been a member of the Society for the preceding four years before being eligible for appointment;
3. Shall solicit candidates and receive petitions for office and prepare a slate not to exceed three nominees for each office on the ballot in accordance with these by-laws;
4. While serving, members of this committee shall themselves be ineligible for nomination to any office in the Society;
5. Members shall be appointed within 30 days following the annual meeting and shall serve for a term of one year.

B. Auditing Committee

1. The executive board or its representative shall appoint the chairperson and up to two additional members;
2. Shall audit and validate the expense reports of the executive board and report same to the membership at the

- annual meeting;
 3. Shall examine the annual financial report of the Society's accountant and report same to the membership at the annual meeting.
- C. Tellers Committee
1. Shall be appointed by the executive board and shall consist of a chairperson and two additional members;
 2. Shall receive, validate, open, and tally all ballots cast in accordance with the policy manual;
 3. The tabulation of the ballots shall constitute a certified election.

Article 5 - Research Committees

- A. Shall be established by the executive board.
- B. Shall upon establishment have a stated purpose and a set of goals in conjunction with the objectives set forth in Article II of the Constitution.
- C. All committees shall submit a written report to the executive directly annually and informally upon request.
- D. The executive board shall have the power to dissolve any research committee in accordance with the policy manual.

Article 6 - *Ad Hoc* Committees

- A. The President may appoint and disband *ad hoc* committees as needed.
- B. These committees shall serve for a finite period of time and be only established to perform specific tasks for the Society.

EFFECTIVE DATE OF THESE CONSTITUTION AND BY-LAWS: January 1, 1994